

**SWANA**  
**Wisconsin Badger Chapter**  
**Conference Call**  
**Special Meeting on Waste Characterization RFP**  
**November 12, 2008**

**Present**

Curt Madsen   Chad Doverspike   Chris Anderson   Brian Tippetts   JW Spear  
Larry Hougom

**Not Present**

Bob Reichelt   Jerry Mandli   Mike Michels   Brenda Rhinehart

**Waste Characterization Study RFP**

JW Spear indicated that the RFP had been released accepting proposals from non-profit organizations. He indicated that he had forwarded the link to the WI SWANA board for review. JW further indicated that he had contacted Cascadia and Post-Buckley regarding this project and requested cost estimates to complete the waste sort study assuming the same criteria as the 2002 study.

Cascadia responded and indicated that they would sub-contract with RW Beck to assemble the same team that completed the 2002 waste sort. They figured that they could complete the work for an estimated cost of \$220,000. In 2002 the same Cascadia/RW Beck team completed the waste sort work for \$235,000. JW figured that because they had completed the work previously they could offer the lower cost. Post-Buckley was contacted regarding cost estimate and provided no response/no interest to conduct the study. State was not impressed with the 3<sup>rd</sup> company that bid on work in 2002.

JW indicated that with an approximate budget of \$280,000 this left \$30,000 to \$60,000 available for WI SWANA to manage the project.

The group discussed the benefits of moving forward with a proposal as WI SWANA.

**MOTION** – (Brian Tippetts) “Work with JW Spear as the lead engineer to move forward on the waste sort at this time” **MOTION Seconded** – (Curt Madsen).

**Discussion**

Chris - Do we need a cost estimate for these services/Do we need to get a competitive bid?

Brian – At this time, we haven’t signed a contract with JW Spear we are only giving JW the green light to move forward with this proposal project at this point.

Curt – I feel comfortable with this moving forward at this point.

5 Ayes/0 Nays – **MOTION carried**

Abstained – JW Spear

JW – Who is the client contact?

We all agreed Chad D. or his designee. Bob R. is the back-up. JW is to get back to the Board with a schedule. Proposal preparation costs will not be billed by JW Spear.

*Meeting Minutes by Chris Anderson, Secretary*